Weetwood Hall
Conference Centre & Hotel
LEEDS

Weetwood Hall
Environmental & Sustainability Review
Summer 2012

Introduction

- The Weetwood Hall environmental and sustainability review is updated annually and the information detailed below primarily relates to activities undertaken during the previous year.

- Previous year's reviews are available upon request.

- Weetwood Hall Ltd makes every endeavour to promote a continued positive culture of environmental and sustainable awareness within the organisation.

- Suppliers and contractors continuously work towards a clearer understanding of environmental and sustainable issues and incorporate best practice into their operating business model wherever feasible.

The Carbon Trust

Undertook a survey of Weetwood Hall in 2008 and many of the actions that have been implemented since then have been as a result of their initial survey findings. This was reviewed and updated in 2009 and again in 2011.

Yorkshire & Humber Environment Index

WWH worked with UOL Procurement with the objective of WWH meeting the objectives to be listed as a sustainable organisation on the Y&H environment index as facilitated by Business in the Community in 2011.

Sustainable benchmarking

- Weetwood Hall became a member of the Green Tourism Business Scheme in 2011 being awarded silver accreditation.

- In November 2011 the WWH Staff Consultative Committee (SCC) formed the Weetwood Hall "Green Team" with the objective of promoting environmental and sustainable awareness and monitoring the working practices undertaken so as to enable a positive impact towards such issues.

Carbon emissions

Using the www.carbonfootprint.com business calculator model Weetwood Hall calculates carbon emissions for electricity, gas and the company mini bus and measures its footprint against the number of employees employed.

The figures are compiled each August to July (financial year)

Year	Building	Vehicle	Total	Employees	Footprint	
Aug to July	Tonnes CO2	Tonnes CO2	Tonnes CO2	Number of	Tonnes per employee	
2011/2012	389.54	9.36	398.90	122	3.26	-6.0%
2010/2011	414.52	9.84	424.36	122	3.48	-4.1%
2009/2010	432.99	9.84	442.83	120	3.69	-0.7%
2008/2009	432.71	13.44	446.15	122	3.66	+2.1%

Summary
Electricity consumption

- Continued use of LED lighting
- Increased use of sensor lighting
- Increased control on public area lighting

Gas consumption

- Continued use of the Trend management controls affected by inclement weather conditions in last two quarters compared to previous year

Vehicle

- Further efficiency of carbon emissions due to change of min bus

Water
Consumption M3

August to July	Consumption	Variance	Comment
2011\2012	10536	- 14.4%	o Increased use of the Gents urinals water management system o Increased number of bathrooms refurbished with satin jet water technology for showers/WHB and decreased size of cisterns o Introduction of wtare butts in grounds and discontinued use of automatic planting watering system
2010\2011	12310	-12.3%	o Reduction in delegate numbers o Increase in room occupancy o Partial introduction of urinal water management system in LWBO o Partial installation of satin jet technology to shower heads in refurbished bathrooms o Partial installation of water restrictors to WHB
2009\2010	14039	+5.6%	
2008\2009	13290	-0.5%	
2007\2008	13366		

Recycling
Information source: Biffa

	General waste	Recycled	Total	% Recycled
2011 Jan-Dec	1036.0 m2	642 m2	1678.0 m2	38.25%
2010 Jan-Dec	987.8 m2	608 m2	1595.8 m2	38.10%
2009 Jan-Dec	1135.2 m2	836 m2	1971.2 m2	42.40%
2008 Jan-Dec	1715.2 m2	642 m2	2357.2 m2	27.20%
2007 Jan-Dec	2745.0 m2	Nil	2745.0 m2	

Glass Recycling (Leeds City Council)

July 2011 to March 2012	5004 Kg
July 2010 to March 2011	2554 Kg (2 months of records missing)
July 2009 to March 2010	6000 Kg
April 2008 to March 2009	13.13 tonnes
April 2007 to March 2008	12.63 tonnes

Other recycling continues as previous years with evidence retained for inspection by GTBS.

Packaging
The requirements of the Producer Responsibility Obligations (Packaging Waste) Regulations 2007 apply to a business with a turnover exceeding £2m and producing in excess of 50 tonnes of packaging waste. We are advised by our general waste contractor that Weetwood Hall does not produce more than 20 tonnes of packaging waste in a year.

Maintenance / safety

- There is a comprehensive preventative maintenance contract schedule in place which is monitored each month by the maintenance team and senior management so as to ensure the continued safety of all concerned at Weetwood Hall.

- Health & safety (1 x year) and food safety (2 x year) procedures are externally inspected and audited by Santia on behalf of Weetwood Hall.

- Royal Sun Alliance undertake the externally audited "Report of Examination" inspections of the gas boilers and the lifts.

Grounds

- The Groundsman continues to diligently manage the grounds as evidenced in previous years and recognised by Leeds City Council, Leeds City in Bloom.

- During 2011 a greenhouse was installed to assist in the onsite cultivation of seasonal and perennial planting.

Vehicle

- The company vehicle was renewed in August 2011 to a VW Transporter Shuttle with a rating of 211 g/km which meets Euro 5 exhaust emission standards from the VW Caravelle 2.5 diesel with a F rating of 221 g/km.

Catering

- WWH is a member of the Yorkshire & Humber Regional Food Group committed to sourcing and using regionally produced food which is displayed under the banner of DeliciouslYorkshire. The updated list of regional producers is displayed outside of Woodlands Restaurant.

Accessibility

- Reviewed on an annual basis and updated on the Weetwood Hall website under the Welcome section.

Corporate Social Responsibility (CSR)

- Reviewed on an annual basis and updated under the compliance information at the bottom of the home page of the Weetwood Hall website.

Weetwood in the community

- Weetwood Hall continues to work in partnership with various organisations including:
    - Education Leeds Business Partnership
    - Leeds Met university –industry based project and annual awards
    - Leeds Grammar School- Sponsorship of the annual arts presentation
    - Various schools/academies

- Engage with the Scout movement with an onsite recycling project

Charitable activities

- Weetwood Hall's primary chosen charitable partnership is with the Sick Children's Trust which started in 1993.

- Weetwood Hall continues to work with Hope Pastures Horse and Donkey Sanctuary which is adjacent to Weetwood Hall primarily through the participation of the Customer Service Manager who has since retired but wishes to retain her personal involvement and interest which Weetwood Hall is keen to support.

- In addition to the two primary charitable recipients, on an adhoc basis the Customer Service Executive will respond where appropriate to any local community or charitable request.

Objectives 2012/2013
Community

- Develop apprenticeship opportunities with the DeVere Academy

Carbon Trust related

- Continue with utility saving opportunities as capital investment permits

Refurbishment

- Continue the Manor House bedrooms and remaining bathrooms refurbishment which allows Community Transport to continue recycling the furniture.

Grounds

- Groundsman/Head Chef to introduce recycling of raw food to be composted onsite.

Environment & sustainability

- Development of the role of the WWH "Green team" as audited by GTBS .

- Introduction of food waste measures

Future considerations
Presently on hold until capital investment permits:

- Voltage optimisation

- Alternative energy sources

- Reduction of PFC to zero thus removing the penalty on the electricity utility invoice and reducing energy loss on the power factor.