



LEEDS



## Project Management



**NEWTRICKS**  
ADVANCED BUSINESS TRAINING

### Course Aim

*An easy introduction to turning a great idea into reality. Project tools and a workbook to record and plan a project into are provided in this highly practical day*

### Topics covered

- Ensuring the project has clear objectives
- Evaluating the right things!
- Project tools
- Predicting risks
- Contingency planning
- Working to a structured plan

### Course Duration

1 day

### Maximum number of delegates

Minimum numbers 4, maximum numbers 15

### Cost

£150 per person including:

- Trainer
- Training materials
- Unlimited tea and coffee
- Energising snacks
- 2 course hot and cold buffet lunch
- All prices exclude VAT

If accommodation is required bed and breakfast will be charged at £75.00 per room based on single occupancy.

### How to book

Contact our events office on [sales@weetwood.co.uk](mailto:sales@weetwood.co.uk) or telephone 0113 230 6000. Weetwood Hall terms and conditions will apply to all bookings.